

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE POLICE RETIREMENT SYSTEM HELD IN THE CONFERENCE ROOM AT CITY HALL ON WEDNESDAY, JUNE 26, 2002, AT 1:30 P.M.

I. ROLL CALL:

A. Pertained to Employees' Retirement Board:

B. Police Retirement Board:

The Vice Chair called the meeting to order at 1:37 p.m.

Trustees present were Deputy Chief Pat Hampshire (Vice Chair), Finance Director Chuck Powers and Philip Blumel. Also present were Board Attorney Robert Sugarman and Recording Secretary Valerie Hurley, City Clerk's Office. Absent were Mayor Rodney Romano, Chairman and Lt. Kenneth White.

Also present was Larry Cole of Merrill Lynch Consulting Services.

II. ADDITIONS/DELETIONS/REORDERING:

A. Employees' Retirement Board:

B. Police Retirement Board:

None.

C. Employees' and Police Retirement Boards:

1. Reorder Unfinished Business item C-1, Mr. Michael Callaway, Vice President, Merrill Lynch Consulting Services, to address letter dated April 4, 2002, from Jim Leavy, Vice President, PIMCO, regarding 2001 investment performance and New Business item C-1, Mr. Michael Callaway, Vice President, Merrill Lynch Consulting Services, to review fund valuation for quarter ending March 31, 2002, to follow Additions/Deletions/Reordering.
2. Add: Memo, dated June 26, 2002, from Linda Painter, City Clerk's Office, regarding Records Retention/Disposal and discuss along with New Business C-3.

Consensus was to adopt the agenda as modified.

(III. UNFINISHED BUSINESS:)

(C. Employees' and Police Retirement Boards:)

- (1.) Mr. Michael Callaway, Vice President, Merrill Lynch Consulting Services, to address letter dated April 4, 2002, from Jim Leavy, Vice President, PIMCO, regarding 2001 investment performance**

(IV. NEW BUSINESS:)

(C. Employees' and Police Retirement Boards:)

- (1.) Mr. Michael Callaway, Vice President, Merrill Lynch Consulting Services, to review fund valuation for quarter ending March 31, 2002**

Larry Cole said the portfolio management from PIMCO was the finest fixed income manager in the business. The statement issue appears to have been resolved. The last two months worked out fine. He also acknowledged that there have been issues between client and services.

Action: Motion made by Mr. Powers and seconded by Mr. Blumel to accept the two (2) explanations.

Vote: Voice vote showed: AYES: Messrs. Powers and Blumel; and Deputy Chief Hampshire. NAYS: None.

III. UNFINISHED BUSINESS:

A. Employees' Retirement Board:

B. Police Retirement Board:

- 1. Consider amendment of Section 16-151(c)(d) – Severance benefits, per Ordinance No. 90-4**

Action: Motion made by Mr. Blumel and seconded by Mr. Powers to table consideration at this time and bring back before the Board at the next meeting.

Vote: Voice vote showed: AYES: Messrs. Powers and Blumel; and Deputy Chief Hampshire. NAYS: None.

2. **Consider payment of invoice from Gabriel, Roeder, Smith & Company, dated March 31, 2002, in amount of \$550.00 for preparation of page 6a for the Annual Report to Division of Retirement**

Action: Motion made by Mr. Powers and seconded by Mr. Blumel to approve payment.

Vote: Voice vote showed: AYES: Messrs. Powers and Blumel; and Deputy Chief Hampshire. NAYS: None.

C. Employees' and Police Retirement Boards:

1. **Mr. Michael Callaway, Vice President, Merrill Lynch Consulting Services, to address letter dated April 4, 2002, from Jim Leavy, Vice President, PIMCO, regarding 2001 investment performance**

Discussed earlier in the meeting.

2. **Consider DROP Resolution to provide irrevocable election of 7% fixed rate for DROP participants**

Action: Motion made by Mr. Powers and seconded by Mr. Blumel to adopt the DROP Resolution as revised.

Vote: Voice vote showed: AYES: Messrs. Powers and Blumel; and Deputy Chief Hampshire. NAYS: None.

IV. NEW BUSINESS:

A. Pertained to Employees' Retirement Board:

B. Police Retirement Board:

1. **From Judge and Clerk (Lt. Susan Wellborn and Sgt. Charles Kane), dated June 21, 2002, recording results of Police Employee Election held from June 18 – June 20, 2002, declaring Ken White re-elected as employee representative for a two-year term to the Board of Trustees of Police Retirement System effective August 1, 2002, to August 1, 2004**

Action: Motion made by Mr. Powers and seconded by Mr. Blumel to accept the results as presented from the Judge and Clerk (Lt. Susan Wellborn and Sgt. Charles Kane) for the Police Retirement System.

Vote: Voice vote showed: AYES: Messrs. Powers and Blumel; and Deputy Chief Hampshire. NAYS: None.

C. Employees' and Police Retirement Boards:

1. Mr. Michael Callaway, Vice President, Merrill Lynch Consulting Services, to review fund valuation for quarter ending March 31, 2002

Discussed earlier in the meeting.

2. Dan Perrin, Dorsey Funeral Home, regarding presentation of affinity affiliation

Cheryl Godbout gave a presentation on the Dignity Memorial Network. This program benefits both employer and employee. For the employee, it is a life-time benefit that can extend up to six (6) generations of family members. The employee has complete control of the benefit.

As for the employer, this is a benefit that can be offered to employees at no cost to you. All administrative and marketing costs are incurred by the network. There is very little the employer has to administer.

After a short discussion, consensus was to refer Cheryl Godbout to Priscilla Fernandez in the Personnel Department.

3. Consider cost for binding Retirement Board minutes - \$29.95 plus shipping per volume (each volume holds five years)

Action: Motion made by Mr. Powers and seconded by Mr. Blumel to have the Retirement Board minutes bound without gold strips and approve the recommendation to dispose of certain items to comply with State Retention Schedules.

Vote: Voice vote showed: AYES: Messrs. Powers and Blumel; and Deputy Chief Hampshire. NAYS: None.

4. **Request for joint workshop meeting of Trustees of Employees', Police, and Firefighters' Retirement Boards with City Commission, to review Actuarial Valuation Report for year ended September 30, 2001, with Gabriel, Roeder, Smith & Company (Stephen Palmquist, Actuary)**

Consensus was to schedule this meeting for August 28, 2002, at 1:30 p.m.

5. **Consider rescheduling August 28, 2002, regular meeting due to conflict with Board Attorney's schedule**

Consensus was to reschedule August 28, 2002, regular meeting to August 21, 2002, at 12:00 p.m.

V. CONSENT AGENDA:

A. Pertained to Employees' Retirement Board:

B. Police Retirement Board:

Action: Motion made by Mr. Powers and seconded by Mr. Blumel to approve Consent Agenda (B), in its entirety, as follows:

1. **Authorize payment of invoice from Sugarman & Susskind, dated June 4, 2002, in amount of \$1,350.00 for retainer fee for month of June 2002**

Vote: Voice vote showed: AYES: Messrs. Powers and Blumel; and Deputy Chief Hampshire. NAYS: None.

C. Employees' and Police Retirement Boards:

Action: Motion made by Mr. Powers and seconded by Mr. Blumel to approve Consent Agenda (C), in its entirety, as follows:

1. **Ratify refunds of pension contributions for March 2003 as reported by Finance Department**

Checks Disbursed 05/30/02:

Esteban Gonzalez, Police Department, 11 Months/10 Days, \$2,117.28

Vote: Voice vote showed: AYES: Messrs. Powers and Blumel; and Deputy Chief Hampshire. NAYS: None.

VI. ADJOURNMENT:

B. Police Retirement Board:

Meeting adjourned at 3:08 p.m.

MINUTES APPROVED: 5-28-03



Mayor Rodney G. Romano, Chair
Police Retirement Board



Valerie Hurley, Recording Secretary
Police Retirement Board

Minutes transcribed by: Evanna C. Stephenson, City Clerk's Office.

A tape recording of this meeting will be available in the Office of the City Clerk for two years after approval of these minutes.